

BURTON BRADSTOCK PARISH COUNCIL

Chairman: Cllr M Evans

Clerk: Mrs M Harding



Minutes of the Parish Council meeting held on 5th September 2018

At 7.30pm at The Reading Room

Present:

D Dixon (DD)

G Moody (GRM)

S Meek (SM)

A Charlesworth (AC)

R Bryan (RB)

Elena Rees (ER)

A Bailey (AB)

D Batten (DB)

A Ross (AR)

D Venn (DV)

J Russell (JR) (WDDC)

M Harding (Clerk/RFO)

1 members of Public

2018/09-1 **To receive apologies for absence** - M Evans (ME) (Chairman) Cllr K Day (DCC) M Roberts (MR) (DCC) As Mike Evans the Chairman was absent Vice Chair Graham Moody Chaired the meeting.

2018/09-2 **To receive declarations of Interest and grants of dispensation** – AC on the planning application for Bredy Farm

2018/09-3 **Parishioners' Comments - (15 minutes on agenda items only)** –None

Items for Decision:

2018/09-4 **To approve the minutes of the Parish Council meeting held on 4th July 2018**

Minor typing amendments recorded and amended

Proposed AC

Seconded ER

2018/09-5 **Matters arising from the above minutes for information only and ongoing actions**

- a. Devolution of assets- no further updates on the decision of the toilets yet, the scrutiny committee have now met, the shadow cabinet will now meet and if agreed the LGRC will come back to each Parish for further discussion prior to any agreement.
- b. Spraying in the village-no reply from Highways on the current specification of spray used.
- c. AC and SM reported that the Emergency plan group are still working on a plan, it is hoped that all Cllrs will be wardens and adopt an area of the village using a cascade system in the event of an emergency. This will be further discussed at a future meeting.
- d. Apple pressing- equipment has now been purchased, there has been a site meeting on the field, a marquee will be in place, electric and water have been organised, a meeting will be held to consider the finer details although there are likely to be fewer apples this year due to the season.
- e. Green Weigh- it was hoped that the business would come to the PC meeting but they are still doing markets and shows at present but hope to come to village soon.

2018/09-6 **Correspondence- items for decision**

- a. Consultation on the West Dorset, Weymouth & Portland local plan preferred options- GRM will look into this and report at the next meeting 8th October submission date **GRM**
- b. Consultation on the Dorset AONB management plan 2019-2024 DD was asked to look into this report at the October meeting. **DD**
- c. Government shale gas exploration & production planning- all were asked to look into this for the October meeting **All**
- d. Complaint about the campervan on Mill St- the PCSO was approached about this issue and he reported there is very little that can be done unless it was obstructing the road in which

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case to contact the police on 101, it was also suggested that the residents express their concerns to the owner of the campervan. The clerk will respond to this effect. **Clerk**

- e. Dorset Best village Competition -the Clerk was nominated to attend the awards ceremony this year and Mike Evans will be asked if he would like to attend as well.
- f. Car parked at entrance to field- the contractor was unable to drive into the playing field as a car had blocked the entrance again, the offending vehicle owner was found in the garage and finally moved the vehicle, the PC considered the options to stop this happening again and agreed to purchase a further bollard in order to block this area and re look at other options of either moving the entrance closer to the road or using the corncrake entrance. GRM and ME will fit the bollard **Clerk**

2018/09-7

To consider any planning applications received by the Council

- a. WD/D/18/001491 Cliff Farm, Cliff Road, Change of use of farm store to holiday home with a new front porch (Full). No objections
WD/D/18/001682- Bredy farm- Change of use of existing farm building into a small cafe with outside dining area and alterations. (Full)- DB commented that there was no provision for industrial waste noted on the application and he believed that such provision should be made. Assuming that appropriate industrial waste conditions are to be met then there were no objections.
- b. Any other planning issues- None

2018/09-8

Finance & General Purposes

- a. **CLT-** AB reported the group is now fully incorporated as the application has been approved. There will now be a walkabout the village to identify potential sites; the next meeting is on the 26th September at the RR.
- b. **To consider a bicycle park in the village**
SM explained that the village requires a bicycle park as there are no places to park and lock your bicycle safely; a suggested site was on the area opposite the pub car park just down from the Bus stop and bench on PC land. Following a site visit to confirm a suitable place to install a cycle stand, the Clerk will contact WDDC Planning and Highways to see what or if any permission is required. **SM/Clerk**
- c. **To consider the play area report and recommendations**
ME was unable to give a report but the group is meeting on Monday 10th Sept to finalise the planning application and design.
- d. **To consider the F & GP report and recommendations**
F & GP met to consider policies and procedures the recommendations were sent to the full PC.
 - a. To meet GDPR the PC propose to adopt the (SAR) Subject Access Request policy
Proposed DB Seconded RB
 - b. New model Standing Order 2018 now updated the main changes to now include Data protection, video recording at meetings, and advertising procurement.
Proposed DB Seconded RB
 - c. Financial regulations updated – this was updated in line with the new model SO, seeking two quotes for works etc. estimated to cost up £200.
Proposed SM Seconded RB
- e. **To consider any village repairs or maintenance issues.**
 - a. Post broken outside toilets; to be reported to WDDC

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- b. Posts belonging to the PC have been knocked over and at an angle- GRM/ME to inspect
- c. Waste bin by toilets not fixed down – to be inspected by PC
- d. Cement around manhole outside ladies toilet breaking up –to report to WDDC
- e. Grass overgrown on river bank at the end of Grove Road risk if flood- PC to contact the owners at the Rookery and ask to cut back.
- f. Roundel on finger post in layby along Burton Road missing- will report to AONB
- g. The sign on Annings Lane has yet to be replaced.
- h. Cliff Road is full of Potholes.
- i. The finger post is missing at the Timber Bridge
- j. The Himalayan Balsam still needs clearing along the river bank.

Clerk to follow up

f. To consider the annual insurance quotes

Deferred to October meeting

g. To consider the Finance report of receipts and payments,

All payments were approved in line with internal controls;

ME will carry out the monthly check for the next meeting

Bank Accounts total £75649.91 as at 31st Aug 2018

a. Aug report approved

Proposed GRM

Seconded DB

b. Sept report approved

Proposed GRM

Seconded AR

2018/09-9 **Items for report in the BVN/website/Facebook/Twitter**

- a. Thanks will be printed in the BVN to all those who have donated towards the Volunteer fund.
- b. CLT update
- c. Apple pressing report
- d. Facebook Group update
- e. Community Bus
- f. The PC will officially thank our Burton Bradstock BVN rep for the last 5 years as he is giving up at the end of the year.

Items for information:

2018/09-10 **Correspondence items received for information -**

- a. Flue clinic at the RR on 26th September from 2-3pm.
- b. Corncrake- DD reported that scything will soon commence on the meadow and the Clerk will ask the contractor if they can take another cut, it was also noted that there would be interest in grazing if the field was fenced.
- c. An anonymous letter had been received complaining about dog mess in the village.
- d. The PC was asked for information on its sustainability policy, this was produced in 2010 so requires an update.
- e. Clerk to attend the Clerk's Seminar on 18th September.
- f. Palmers Brewery to be thanked for their donation towards the Apple pressing once the sticker has been approved.
- g. A report was received from the PCSO.

2018/09-11 **Date of the next meeting 3rd October 2018-** Apple pressing, Annual Insurance renewal, Play area report and CLT

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2018/09-12 Parishioners' open comments (15 minutes maximum allowed)

- a. A resident expressed their concern with the parking issues at the toilets that an accident will happen if something isn't done; the volunteers have cleared the layby at the Bus stop which is suitable for parking.

- b. The meeting was informed that a working party of 15 volunteers worked hard to clear and tidy the Burial ground, cutting hedges, shrubs, and strimming the graves. The PC was asked to thank the group of individuals for their work.

Meeting closed at 8.43pm

Chairman Cllr M Evans

3rd October 2018