

BURTON BRADSTOCK PARISH COUNCIL

Chairman: Cllr M Evans

Clerk: Mrs M Harding



Minutes of the Parish Council meeting held on 12th December 2018

At 7.30pm at The Reading Room

Present:

M Evans (ME) (Chairman)

D Dixon (DD)

G Moody (GRM)

S Meek (SM)

D Batten (DB)

R Bryan (RB)

A Bailey (AB)

A Ross (AR)

E Rees (ER)

D Venn (DV)

J Russell (JR) (WDDC)

M Roberts (MR) (DCC)

M Harding (Clerk/RFO)

4 members of Public

2018/12-1

To receive apologies for absence - A Charlesworth (AC) Cllr K Day (DCC)

2018/12-2

To receive declarations of Interest and grants of dispensation – None

2018/12-3

Parishioners' Comments - (15 minutes on agenda items only)

It was noted that the soil needs to be replenished in the holes on the football field with soil or sand, the old volunteer shed currently stored at Manor farm needs to be moved it was suggested it could be used to store the bags of sand/salt.

It was also noted that there are a couple of rolls of chain link fence with the shed to be moved.

Items for Decision:

2018/12-4

To approve the minutes of the Parish Council meeting held on 7th November 2018

A minor amendment to the declaration of interest for GRM

Proposed ME

Seconded DB

2018/12-5

Matters arising from the above minutes for information only and ongoing actions

Item 2018/11-8- GRM and DD to inspect the trees

2018/12-6

Correspondence- items for decision

- a. Grit and Salt delivered to Graston Farm- The dumpy bag has been re bagged into smaller bags and is currently stored outside but covered at Graston Farm and can stay there for the meantime, it was suggested that some are placed closer to the village for use and another location will be considered. It was agreed that this should be identified in the Emergency Plan, to include the location of the bags and who to contact for delivery or collection.

Action GRM

- b. Old PC shed- the shed is in good condition it is approximately 5' x 3', and it was agreed to advertise the shed on Facebook to see if there is interest.

Action SM

- c. The volunteer thank you evening will be held on 7th February 2019 and an invitation will be extended to all the BB volunteers.

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- d. Pocket Park Fund- ER explained that she had found a funding stream for the play area, closing date is the end of January 2019. The fund is not open to Parish Councils so the Play group would have to set up as a separate entity. The PC discussed this option of setting up a new committee and the issues surrounding the fund-raising and current raised funds so agreed to wait until next year and consider applying at that point.

2018/12-7 **To consider any planning applications received by the Council**

- a. Following the last meeting and the decision of the Council not to object or object to planning applications it has come the attention of the PC that the options on the WDDC planning portal are Object, Support or Comment, there is no option for No Objection. The Council will now in future ensure their responses are in line with the planning portal. The Clerk will raise this issue with the head of planning.
- b. WD/D/18/002605- Anchor House- Erection of single dwelling house (Variation of condition 2 of planning permission). No objections
- c. WD/D/18/002599- Maen House, Grove Road- Demolition of side and rear extensions and erection of single storey side extension and two storey rear extensions. The PC "Comment" that its raises no objections to the planning application but that consideration should be given to neighbouring properties that may be overlooked.
- d. WD/D/18/002779-1 The Old Coach House, Erect garage- Retrospective- Cllrs will have a site visit prior to the next PC meeting as the comment date is 13th January 2019.

2018/12-8 **Finance & General Purposes**

a. **To consider any village repairs or maintenance issues.**

- i. A notice board has been requested at the Allotments- ME and DD will discuss a new board on the gate into the Allotments.
- ii. Top soil is required to fill in the cracks on the playing field; 2 x 1 Ton bags will be ordered in the New Year and delivered to the layby in front of the toilets.
- iii. One of the benches on the Play area require some minor maintenance ME and GRM will take a look when installing the 2 new bollards.

b. **To consider the donation from BB Online**

BB Online would like to offer the £1000 originally offered for PO advice and consultancy to the Play area project and then could be in a position to offer further funds towards the PO in the future. It was agreed to accept the funds for the Play area project.

Proposed ME

Seconded SM

c. **To consider the F & GP report of recommendations including the budget and Precept for 2019-20**

- i. To consider grants and donations 2019-20.
Axe Valley Ring £75, BVN £100, CAB £150 D & SAA £100.00 etc.
- ii. To agree the RR hire charges and tenant rents- RR Hire to stay at £7 per session, the office space rent to remain at £135.00 per month.
- iii. To consider the risk and asset register- these were updated accordingly and additional items to the register were Tree inspections, Annual events and the Volunteer tools were to be added to the asset register. It was recommended that the PC to assist with the purchase of defibrillator accessories.
- iv. To consider the recharging of elections to Parish and Town Councils if there was a contested election- it was agreed that any charges would be taken from the working balances.

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- v. To consider the budget and precept 2019-20- the budget was considered and adjusted, it was agreed keep the precept the same as last year at **£24151.00**
Proposed ME Seconded DB

d. To consider the Finance report of receipts and payments,

All payments were approved in line with internal controls;

ME carried out the monthly check. Bank Accounts total £81662.34 as at 30th November

Proposed ME

Seconded SM

2018/12-9 Items for report in the BVN/website/Facebook/Twitter

BVN submitted for January, Advertising the Shed and CLT membership.

Items for information:

2018/12-10 CLT report – AB reported that a public meeting was held with approx. 50 people.

Memberships are now coming in but more members are required. The group are no looking at suitable sites and gathering information for those who wish to be on the housing register.

2018/12-11 Play area report- A grant was awarded of £1000 from Palmers Brewery, collections tins will be emptied and paid in the bank, and more letters are to go to businesses in the New Year. There is now £31,000 in the Play area fund. The next steps are to gather the Zip wire and Shelter quotes.

2018/12-12 Corncrake report- DD is now gathering quotes for the fencing and Apple and Oak Trees

2018/12-13 Emergency Plan report- deferred to the January meeting when AC available to report.

2018/12-14 Correspondence items received for information - report circulated

Scope had contacted the PC in regard to a clothing bank in the village, it was agreed that there are many in Bridport as well as charity shops and there is a lack of areas to place a bank in the village.

2018/12-15 To consider items and date of the next meeting in January 2019- Meeting to be held on 9th January 2019.

2018/12-16 Parishioners' open comments (15 minutes maximum allowed)

- a. A resident thanked Highways for filling in the potholes
- b. Cllr Mark Roberts (DCC) commented on the New Council for Dorset, a management team has now been appointed.
- c. Cllr John Russell (WDDC) wished the Parish Council a Merry Christmas

Meeting closed at 8.40 pm for Festive refreshments

Chairman Cllr M Evans

9th January 2019