

Chairman Dr Graham Moody



Clerk M Harding

## BURTON BRADSTOCK PARISH COUNCIL

### Minutes of the Parish Council meeting on 8<sup>th</sup> January 2014

Present: Cllrs D Batten, E Crooke, D Dixon, K Delves.

Cllr Coatsworth (DCC), Cllr Russell (WDDC) and 13 members of the public.

**2014/01-1 Welcome-** Cllr Crooke chaired the meeting in Cllr Moody's absence.

**2014/01-2 Apologies-** Received from G Moody, A Ross and D Venn and P Abel having resigned as Parish Councillor

**2014/01-3 Declarations of interest-** None

**2014/01-4 Parishioners' comments: Agenda items only-** J Grantham asked if flooding was to be discussed, it was explained that it was not an agenda item so can be brought up at the second parishioners comments later on the agenda.

**2014/01-5 To approve the minutes of last meeting on 4<sup>th</sup> December 2013 and sign the same**

The minutes were approved subject to some typing amendments agreed by the council.

**Proposed Cllr E Crooke**

**Seconded Cllr K Delves**

**Resolved**

**2014/01-6 Matters arising for information only -** None

**2014/01-7 To consider the Parish Clerks report and Correspondence**

The correspondence list had been previously circulated:

The council discussed reprinting "The Roberts Trail" a leaflet previously paid for by the PC, the leaflet requires updating, Sue Moores has offered to do this but is unable to do this until the summer. The council agreed in principle to updating the leaflet and to investigate the printing costs and consider approaching local businesses to assist with the funding the leaflet. Cllr Delves commented that the BB online committee should continue to use the RR for free. All agreed

**Proposed Cllr D Dixon**

**Seconded E Crooke**

**Resolved**

Reading room hire: The clerk reported that after the fire inspector's visit up to 60 people can be in the reading room at any one time. The Reading room booking form is

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now complete; the clerk also noted that the hire charge is £6 per session as agreed early in 2013.

Bus timetables during B3157 road closures: Laminated copies have been placed in the village.

Parking by the Public Toilets: A site meeting was held with WDDC regarding the parking and blocking of the footway, this is a DCC matter and is being followed up.

Larkfield footpath accessibility: M Cox has agreed to carry out the works to the stile assuming it was agreed by the council.

Cabinet meeting being to be held on 15<sup>th</sup> January regarding the white lining along the B3157

#### **2014/01-8 To consider the Finance report and approve payments**

The Clerk reported an additional refund to be made regarding an allotment rent. The council considered and approved the report and payments

**Proposed Cllr D Dixon**

**Seconded Cllr E Crooke**

**Resolved**

**2014/01-9 Improvements to the Stile behind BB Cars Showroom-** John Lewis had been asked to present a report of the proposed works to the stile, John Lewis explained that the stile was dangerous and the works to the stile would form a step. ROW would need to approve these works. Assuming ROW agreed the council approved- clerk to action.

**2014/01-10 Works to the Reading Room-** John Lewis reported on the survey carried out by Rodney Wyatt, the woodworm can be treated but there were secondary problems:

#### **The council to consider the following**

- a. Appoint John Lewis to undertake the clearing, cleaning and brickwork in the loft at a cost of £120- *Council approved this work*
- b. Pursues further installation of new fans/venting to the toilets and ventilation to the upper floor of the reading room- *Council agreed to this work*
- c. Seek quotes for de-infestation of the loft area in accordance with Rodney Wyatt's recommendations- *Council approved to seek quotes for the works*
- d. Seek quotes for re plastering the upper floor's ceiling (co-ordinating this with ventilation works)-*Council agreed to seek quotes subject to considering item e*
- e. Consider whether to enable part of the loft area to be used for storage and then seek quotes for insulating in advance of full decoration-*Council agreed to gather*

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*quotes but to speak to WDDC planning department regarding any planning and conservation issues prior to any work commencing*

Cllr Russell recommended speaking to planning officers

**Proposed Cllr D Batten**

**Seconded Cllr E Crooke**

**Resolved**

**2014/01-11 Works to the Post Office & Village Shop-** John Lewis had prepared a report which had been circulated. The council to consider the following:

1. Seeks approval to replace the rear steel windows and frames with uPVC- *The council will seek planning advice and gather 3 quotes to replace the window*
2. Seeks quotations for external redecorations to the Post Office in accordance with the specification provided considering whether to replace or repair of steel window. *The council to gather 3 quotes for the external redecorations to go ahead with the works*
3. Arranges for further investigation of the hole in the floor noted in the report. *The council to further investigate the hole in the floor and report to next meeting*

**Proposed Cllr K Delves**

**Seconded Cllr D Dixon**

**Resolved**

John Lewis also reported on the Bus Shelter the wood worm and repainting of the bus shelter. The council agreed to consider this at the February meeting.

**2014/01-12 To consider any planning applications received**

- a. 1/D/13/001697 – 1 Bredy Cottages, replace existing kitchen with single storey extension retaining existing party wall- **No objections**

**2014/01-13 AOB for information only**

Pam Abel: resigned from the Parish Council, Clerk to arrange for Casual vacancy notices.

K Delves: spoke about the recent email from WDDC regarding Burton Bradstock creating a central sandbag store for distribution, if flooding is predicted, as WDDC do not supply to individual properties. The PC would be supplied with bags and an initial supply of sand. Bags would be replaced as and when necessary but sand will need to be purchased from merchants. The council agreed to gather information on the number of properties that were at risk and a suitable store, Peter Tompkins had offered his yard. More volunteers to help with distribution would be required. To be considered further at the February meeting. D Dixon offered to contact the owners of Shadrach Dairy Farm who have indicated that their barn might be used as a storage point.

D Dixon: reported that the School had taken some of the Parish Plan materials to run a similar exercise as a young people's project. Also the notice board at Shadrach Dairy is

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to be made into a door but an offer of a village notice board has been made. D Dixon to follow up.

K Delves: commented on the recent road works by Freshwater and the lack of adequate drainage as flooding and surface water is still occurring, Clerk to contact Highways.

D Batten: commented on the sign in the field by Freshwater now being mobile as mounted on a trailer in the field to comply with planning.

#### **2014/01-14 Parishioners' comments**

B James: thanked the volunteers for all the work they have done in the village. Also that after contacting DCC the road had been swept within a few days

D Edwards: Commented on the Flood relief scheme and was disappointed that the scheme had been put back to February, it was reported that some further figures had been required. Mr Edwards also asked about the gauge along Bredy Lane, it was confirmed that a site meeting had been held and Richard Stubbs of Highways will report back on an alternative site and style of gauge shortly.

J Lewis reported that the verges need taking back along Shipton and Cliff Lane. He also showed those at the meeting the smaller sample sand bag that had been adapted.

J Grantham: commented that the half size bags would be a good idea and that it would be good to have a sandbag store in the parish. Also can the PC put the Flood alleviation scheme on the February agenda? J Grantham also asked for thoughts on renting or selling the Reading Room to raise funds for village projects and using the Library or village hall for meetings, the council would check the covenants as the RR was gifted to the village and there would be problems with moving the furniture in the library to give enough space for meetings. It was also noted the reading room does already have a tenant in the office above. Mr Grantham also asked if there would be an AGM/Annual Parish meeting this year. This will be clarified at the February meeting.

J Lewis raised concerns over the Hive Beach sign on the roadside in a yellow bucket; Cllr Batten explained that as a member of the public it could be reported.

Concerns were raised about the signage all over the village and specifically the signs concerning the road closure in Abbotsbury.

It had been noted that the Christmas tree this year was one of the best the village had and thanks be given to the village society for organising it and the PC for paying for it.

**The meeting closed at 8.45 pm**